1

Join WebEx Meeting from a Browser

The quickest and easiest way to join a WebEx meeting is through the web Browser. All you need is the meeting link or the meeting number/access code.

Option 1 If you've received an invitation to join a WebEx meeting by email, click on the 'Join meeting' button to open the Webex website	When it's time, join your Webex meeting		
	nere.		
	More ways to join:		
	Join from the meeting link https://oh.webex.com/oh/j.php? MTID=md0c3e4748cd66f285c597e0839d1ee8c		
	Join by meeting number Meeting number (access code): 177 804 6973 Meeting password: nR7bJA9NP6q		
Option 2	Tap to join from a mobile device (attendees only) <u>+1-415-655-00011778046973##</u> US Toll Join by phone		
Join a web using a Meeting Link. Type the meeting link into the address bar and click enter	hp?MTID=m88a26a5569039bda2155b6d9ff022f55		

Click join the meeting from the web browser

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Open Cisco Webex Meetings app and start collaborating.

Enter your **Full name** and **Email address** in the respective input fields

Enter your information	
Email address	(Optional
Next	
Already have an account? Sign in	





Select use computer audio (recommended)

The WebEx meeting preview screen will now open and ask for permission to use your 'Microphone' and 'Camera', make sure you click on the 'Allow' button to be able to communicate in the meeting.

Set up your microphone and video options before joining a meeting. Click on the 'Mic' icon to mute yourself or the 'Video' icon to turn on/off your video.

When you're ready, click on the **'Join Meeting'** button to enter the meeting room.

Once admitted, you'll be able to view and communicate with everyone in the meeting. A participants list will open on the right side of the window where you can see names of all participants in the meeting





The following functions can be used by accessing the Control Panel at the bottom of your WebEx meeting screen.

Mute & Unmute:

• Participants can mute and unmute themselves by clicking on the microphone icon. Unmuted allows everyone on the WebEx to hear you, including any background noise in your current location.

Start Video:

- The video icon turns on and off the live Webcam
- Allows everyone to see a participants live video when on, including the current background of your location

Reactions:

• Click on the Reactions icon for expressing emotions

How to Locate the Chat:

- **Click** on the "Chat" icon
- Set the "To" to Everyone
 - Click on the blank box and type your response. Once you are done click "Enter"

∽ Chat



Hi!	to everyone.	2:08 PM		
To:	Everyone	\checkmark		
I ha	ve a question			

Leaving the Meeting

When you want to leave the meeting, first, click on the red "x" button from the meeting controls options.

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🖉 Unmute 👻	⊿ Start video 🗸	1 Share	Record Record	Ċ	•••	×

